

## TRANSPORTATION PERFORMANCE AUDIT BOARD

November 14, 2003  
9:00 AM – 12:00 PM  
Puget Sound Regional Council Board Room  
Seattle, Washington

### - Minutes -

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The meeting was called to order by Chair Hurley at 9:05 am. Present were members Ericksen, Haugen, Hurley, Horn, Noguchi, Ostrowski, Pyles, Romero, and Sykes. Absent were members Hegstrom and Perteet.

#### 1. Report of the Chair

- a. Minutes - Motion to approve minutes of last meeting. Motion carried.
- b. Treasurer's Report – Diane Schwickerath
- c. Temporary staffing proposal - Motion to approve Transportation Performance Audit Board Resolution #1. Motion carried.
- d. Understanding Section 7 of SSB 5748: Performance Reviews Preceding Performance Audits – Tom Sykes, Joint Legislative Audit & Review Committee Handout: "Background on Performance Measure Reviews and Review Process"
- e. How to Approach Performance Reviews – John Woolley, Joint Legislative Audit & Review Committee

Comments: Mr. Hurley, Sen. Horn, Rep. Ericksen, Rep. Romero, Mr. Pyles, Mr. Ostrowski, and Sen. Haugen.

#### 2. Review of the Washington State Department of Transportation's (WSDOT) organizational, budget, and programmatic structure - Douglas B. MacDonald, Paula Hammond, John Conrad, Daniela Bremmer, Dept. of Transportation

Handouts: "Annual Costs per Car for State Highway Maintenance" and "WSDOT's Organization for Programs and Projects"

Handout: "Measures, Markers and Mileposts; The Grey Notebook for the quarter ending 9/30/2003"

#### 3. Overview of how WSDOT performance measures and benchmarks align with the Department's programmatic structure - Douglas B. MacDonald, Paula Hammond, John Conrad, Daniela Bremmer, Dept. of Transportation

Questions: Sen. Haugen, Mr. Hurley, Mr. Sykes  
Mike Groesch, legislative staff responded to questions.  
Question: Mr. Noguchi.  
Comment: Sen. Horn

Break 10:45 – 10:55

#### 4. Review of current reporting requirements placed on WSDOT - Greg Doss, legislative staff

Handout: "Legislative Fiscal Monitoring and Reporting Systems (LEAP and TEIS)"

Questions: Mr. Pyles, Mr. Ostrowski

Paula Hammond and Douglas B. MacDonald, Dept. of Transportation

Handout: "Preliminary Report on WSDOT's Reporting Requirements and Responsibilities to Other Governmental Entities"

Questions: Rep. Romero, Rep. Ericksen, Mr. Hurley, Sen. Haugen, Mr. Ostrowski, Mr. Sykes

5. **Overview of Transportation Efficiency Legislation** - Reema Griffith, legislative staff, Charlie Howard, Director, Strategic Planning and Programming, Department of Transportation

Handout: "Transportation Efficiency Bills"

Questions: Rep. Ericksen, Mr. Pyle, Rep. Romero, Mr. Hurley

6. **Next steps** - Chair Hurley.

- a. Diane Schwickerath will post an RFO for staff per Resolution #1.
- b. Staff will schedule next meeting for first couple weeks of January.
- c. Closing comments and questions. Rep. Romero, Chair Hurley, Sen. Horn, Rep. Ericksen, Mr. Pyles, Mr. Noguchi.

Meeting adjourns 12:25 PM.